

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES TOWN BOARD MEETING: SEPTEMBER 9, 2019

1. **Call to Order:** The chairman called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Jim Swenson, Ted Ritter, Tim Clark, Brian Cooper, Marion Janssen, town treasurer, Tom Martens, Town Clerk. There were also 12 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, September 7, 2019 before 6:30 P.M.
5. **Read and Approve Minutes of Past Meetings:** Motion Cooper seconded Swenson to dispense with the reading of the minutes and that the minutes of the August 12, 2019 & August 19, 2019 town board meetings are approved as written. By a voice vote, motion carried unanimously 5 – 0.
6. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Bill Clark asked if the town board had done anything about logging right up to the edge of the road as was done on Four Corner Lane. Mr. Christensen said that at the time he had checked and found out that the town board can't do anything about it. Mr. Clark said that a buffer had been left on the Juve road. Mr. Christensen said that the buffer had been written into the deed when the property was purchased last year.
7. **Report of the Standing Committees:**
  - a. **Zoning:** Mr. Ritter noted that there will be a special town board meeting and a special zoning committee meeting later this week. There will also be a special town board meeting on October 4, 2019 to discuss possibly updating the town's land use plan and whether or not a planning commission is necessary.
  - b. **Finance:** Mr. Christensen stated that the committee had not met.
8. **Report of the Special Town Committees:**
  - a. **Lakes Committee:** Mr. Ritter reported that the lakes committee would be meeting on Wednesday.
  - b. **Non-Motorized Trail Committee:** Mr. Swenson said that gates had been placed at the ends of the Awassa Trail to keep snowmobiles from running on the trail. The committee will be walking the Fern Ridge property to see how the trail can be connected to the new parking lot.
9. **Report from Lake Districts and Other Organizations:** Mr. Ritter stated that the Lost Lake District is proceeding with the transfer of the Lost Lake Dam from Vilas County to the district. The district approved \$675 for Greg Maines to survey the area by the dam. Elector approval would be needed to transfer the land from the town to the lake district. The dam would probably be transferred this fall, but the land would probably not be transferred until next spring. Mr. Cooper noted that he had not attended the Big St. Germain District meeting. Tony Waisbrait handed out a flyer from the Alma-Moon Lake District. He also noted that Onterra was studying rare green water near Moon Lake. Mr. Christensen added that the Little St. Germain District will once again be pulling weeds in 2020. The district is also concerned about law enforcement on the lake and the wave boats. Bob Schell stated that the Found Lake Association will also be pulling weeds in 2020.
10. **Discussion /Action Items:**
  - a. **Payment of Bills:** Motion Cooper seconded Clark that general account checks 26452-26494, golf course checks 16285 – 16309, and payroll checks DD605- DD709 be paid along with the following extra bills: Eagle Waste \$822.24 -- town dumpsters; Monroe Truck Equipment \$72.02—parts; Aramark \$87.51—shop towels, etc. By a voice vote: Yes – 5; No – 0. Motion carried unanimously.
  - b. **Chairman's Report:**

**1. Public Works:**

Mr. Christensen noted that the locks on the community center had been updated. Each official now has a key fob. Funktion Design has to change orders for the Red Brick demolition. They will be discussed at the next meeting.

**2. Golf Course:** The golf course budget will be discussed later in the meeting.

**c. Treasurer's Report:**

**1. Bank Account Balances:** Balance General Account as of 08-31-2019: \$156,932.76; Room Tax Account \$35,049.16; Lakes Committee Account \$36,376.87; Skateboard Park Fund \$2,848.33; Bike & Hike Trail \$43,263.42; mBank Money Market \$57,717.77; Playground Equipment Fund \$1,501.84; Public Works Equipment Fund \$60,055.33; Fire Department Restricted Account \$1,827.68; Fireworks Donation Account \$1,686.86; Hometown Bank Ambulance Acct \$12,718.47; Fern Ridge Trail Savings \$2,845.03; Road Work Savings \$125,580.82; Community Development Account \$105,060.22; Golf Course General Account \$255,131.22; St. Germain Ambulance Fund \$100.24; Awassa Trail Fund Savings \$8,527.70.

**d. Fire Chief's Report:**

**1. Update Since Last Report:** Fire Chief Tim Gebhardt reported that there had been 4 calls since his last report.

**2. Ambulance Update:** Mr. Ritter noted that this was the first month where the income exceeded the expenditures. He also asked about the 2% fire dues.

**e. Consider Actions in Response to a Violation of Section 202(A), Chapter 2 – Driveways, St. Germain Code of Ordinances on Vilas County Land Parcel 24-1195:** Mr. Ritter noted that a driveway had been put in on property 24-1195 from Shields Road to Moon Lake without any permits. It was in violation of section 2.02a of the St. Germain Code of Ordinances. Mr. Christensen questioned whether or not the ordinance applied since that had already been a driveway to the lake. The ordinance does allow for expansion of an existing driveway. And, the town ordinance applies to the entrance of a driveway onto a town road and not the remainder of the driveway. It also appears that there is not a boat launch. Vilas County and the WIDNR are also looking into the violations. Motion Cooper seconded Clark that no action is taken at this time. By a voice vote: Yes – 5; No – 0. Motion carried, unanimously.

**f. Approve for Adoption Two New Standing Committees, Recreational Facilities and Independence Day Celebration:** Motion Ritter seconded Clark that resolutions SG19-09-1, a resolution to approve a Recreational Facilities Committee and SG19-09-2, a resolution to approve an Independence Day Committee be adopted. By a voice vote: Yes – 5; No – 0. Motion carried, unanimously.

**g. Approve the Cost of Painting Lines on the Tennis Courts for Pickle ball Use:** Mr. Cooper presented a quote from Pitlik & Wick for painting pickle ball lines on the tennis courts for \$2,500. The courts would also have to be pressure washed before the lines were painted. Motion Ritter that item 10g. be tabled until next spring. Motion died for lack of a second. Motion Clark seconded Ritter that item 10g. be referred to the new recreational committee. By a voice vote: Yes – 5; No – 0. Motion carried, unanimously.

**h. Approve Request for \$25,000 Contribution towards a Power-Pro XT Ambulance Cot, Funded with Room Tax Funds:** Ms. Janssen noted that she had received some pledges for donations towards the cot, but that the donations would not affect the town's contribution. Mr. Clark noted that the tickets for the fire association's fish fry had said that the proceeds would be going towards the cot for the ambulance. The board questioned how much money had been collected. Mr. Cooper suggested that the town match what the fire association puts towards the cot. Motion Cooper that up to \$25,000 be allocated from the room tax account for the cot. Motion died for lack of a second. Motion Ritter seconded Cooper that item 10h be tabled until the October town board meeting. By a voice vote: Yes – 5; No – 0. Motion carried, unanimously.

**i. Update on Housing Authority Award for Remodeling of the Apartments.** Ms. Janssen read the inscription from a plaque that had been presented the Housing Authority from the director of rural development in Wisconsin citing the Housing Authority project as the "Project of the Year".

**j. Approve Financial Institution and Terms for Borrowing Funds for Upcoming Projects:** Ms. Janssen noted that the lowest interest rate of 2.49% for 36 months was from mBank. Mr. Christensen said that he would like to revisit the amount of the loan. Motion Christensen seconded Cooper that item 10j be tabled until the September 16, 2019 special town board meeting. By a voice vote: Yes- 5; No – 0. Motion carried unanimously.

- k. **Approve Bartender License and Picnic Wine License:** Motion Swenson seconded Cooper that operator licenses be issued to Edward Quade and Caroline Radant and that a special picnic wine license be issued to Lake Nokomis Cranberries for the November Christmas Bazaar. By a voice vote: Yes – 5; No – 0. Motion carried, unanimously.
- l. **Set Time and Date for a Town Board Budget Workshop Meeting, October 23, 2019, 6:30 PM:** The consensus of the board was that the budget workshop would be held on Wednesday, October 23, 2019 at 6:30 P.M. in the community center.
- m. **Approve Date and Time for a Public Hearing on the 2020 Budget:** The consensus of the board was that the Annual Budget Hearing will be held on Wednesday, November 20, 2019 at 7:00 P.M. in the community center.
- n. **Approve Calling a Special Town Elector’s Meeting for the Purpose of Having the Electors Approve the Levy and any other Town Business Needing Elector’s Approval:** The consensus of the board was that a special elector meeting to approve the 2018 property tax levy to be collected in 2020 be held on Wednesday, November 20, 2019 immediately following the budget hearing. Mr. Christensen noted that the board needed to discuss increasing the levy for general expenses.
- o. **Review Budget Performance:** Mr. Christensen handed out budgets for the fire department, golf course and public works to date. None of the accounts needed adjusting. There are some accounts that need to be fixed on QuickBooks. Mr. Martens said that he would need help with that.
- p. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel.**  
**(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:** Motion Christensen seconded Cooper that the meeting be adjourned into closed session at 9:15 P.M. in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel.(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. By a roll call vote: Mr. Clark – Yes; Mr. Swenson – Yes; Mr. Cooper – Yes; Mr. Ritter – Yes; Mr. Christensen – Yes. Motion carried unanimously.
- q. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.** Motion Cooper seconded Swenson reconvene the meeting into open session at 9:45 P.M. By a voice vote: Yes – 5; No – 0. Motion carried unanimously. There was no action from the closed session.
11. **Next Regular Town Board Meeting Date – Monday, October 14, 2019, 6:30 PM, Community Center.** There will also be a special town board meeting on Monday, September 16, 2019 at 6:30 P.M.
12. **Adjourn:** Mr. Christensen adjourned the meeting at 9:46 P.M.

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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Supervisor